

## **HOWARD COUNTY COUNCIL MEETING: DECEMBER 10, 2021**

The Howard County Council met in both Special Session and Regular Session on Friday December 10, 2021, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included Council President Jamie L. Bolser, Members Bryan Alexander, Leslie G. Fatum, John J. Roberts, Martha J. Lake, and Daryl Maple; not in attendance was Vice President James Papacek. Also, in attendance was County Auditor Jessica Secrease, County Attorney Alan Wilson. The meeting was called to order and conducted by Council President Jamie L. Bolser.

### **OPENING OF THE SPECIAL MEETING:**

Council President Bolser opened the Special Meeting at 4:05 p.m.

#### ***Howard County Recycling District 2022 Levy Revision:***

The meeting was called to order to appropriately adopt the Howard County Recycling District 2022 Levy Revision. This was originally adopted at the 2022 budget adoption meeting but needs to be recertified through the Auditor's Office due to some issues at the State level. The adoption of the Howard County Recycling District 2022 Levy Revision is in the amount of \$1,079,012.00. Councilwoman Lake made a motion to approved the adoption of the Howard County Recycling District 2022 Levy Revision in the amount of \$1,079,012.00 as read. Councilwoman Fatum seconded the motion, and the motion carried.

Councilman Roberts made a motion to adjourn the Special Meeting at 4:07 p.m. Councilman Alexander seconded the motion, and the motion carried.

### **OPENING OF REGULAR MEETING:**

Council President Bolser led the Pledge of Allegiance, and Councilwoman Lake gave a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes from the regular meeting held on November 23, 2021, having been previously submitted and reviewed, were approved on a motion made by Councilwoman Lake. Councilwoman Fatum seconded the motion, and the motion carried.

### **IN THE MATTER OF ORDINANCE NO. 2021-HCCO-49 – ADDITIONAL APPROPRIATIONS:**

Auditor Jessica Secrease read Ordinance No. 2021-HCCO-49 – Additional Appropriations one time, and the ordinance was acted upon as follows:

Additional Appropriations and Reductions		Requested	Approved
<b><u>1000</u></b>	<b><u>COUNTY GENERAL FUND:</u></b>		
<b><u>0068</u></b>	<b><u>Commissioners:</u></b>		
31200	Contract Services	50,000.00	50,000.00
<b><u>0202</u></b>	<b><u>Superior Court II:</u></b>		
11319	Assistant Court Reporter	3,125.08	3,125.08
<b><u>0204</u></b>	<b><u>Superior Court IV:</u></b>		
11423	Bailiff	2,000.00	2,000.00
<b><u>0232</u></b>	<b><u>Circuit Court:</u></b>		
11236	Court Reporter	3,125.08	3,125.08
11800	Overtime	15,000.00	15,000.00
	<b><u>TOTAL COUNTY GENERAL FUND:</u></b>	<b>73,250.16</b>	<b>73,250.16</b>
<b><u>1176</u></b>	<b><u>MOTOR VEHICLE HIGHWAY FUND:</u></b>		
24100	Stone	5,000.00	5,000.00
23751	Bituminous	100,000.00	100,000.00
	<b><u>TOTAL MOTOR VEHICLE HIGHWAY FUND:</u></b>	<b>105,000.00</b>	<b>105,000.00</b>

**TOTAL NET APPROPRIATIONS ALL FUNDS:****178,250.16****178,250.16****County General Fund 1000, Commissioners Location 0068 – Commissioner President Paul Wyman:**

County Commissioner Paul Wyman requested an additional appropriation to cover a project at the jail.

**County General Fund 1000, Superior Court II Location 0202 – Judge Brant J. Parry:**

In the absence of Howard County Superior Court II Judge Brant J. Parry, Council President Bolser requested additional appropriation for hiring of the new Court Reporter.

**County General Fund 1000, Superior Court IV Location 0204 – Judge Hans S. Pate:**

In the absence of Howard County Superior Court IV Judge Hans S. Pate, Council President Bolser requested additional appropriation for the Bailiff.

**County General Fund 1000, Circuit Court Location 0232 – Judge Lynn Murray:**

Howard County Circuit Judge Lynn Murray requested an additional appropriation to cover the hiring of a new Court Reporter. Judge Murray also asked for an additional appropriation in the amount of \$15,000.00 to cover the payout of 700 hours of comp time to three Court Reporters. Judge Murray stated that since they are receiving a new Court Reporter, she doesn't foresee having this kind of comp time accumulated anymore.

**Motor Vehicle Highway Fund 1176 – Highway Engineer Amber Tolle:**

Highway Engineer Amber Tolle requested an additional appropriation for the purchase of stone. Ms. Tolle also requested additional appropriation for bituminous (black top).

All additional appropriations and reductions having been presented, a motion was made by Councilman Roberts to approve Ordinance No. 2021-HCCO-49 for additional appropriations and reductions. Councilman Alexander seconded the motion, and the motion carried.

**IN THE MATTER RESOLUTION NO. 2021-HCCR-16 – TRANSFERS:**

Auditor Jessica Secrease read Resolution No. 2021-HCCR-16 – Transfers one time, and the ordinance was acted upon as follows:

<b>Transfer From</b>	<b>Transfer To</b>	<b>Requested</b>	<b>Approved</b>
<b><u>1000</u></b>	<b><u>COUNTY GENERAL FUND:</u></b>		
<b><u>0001</u></b>	<b><u>Clerk:</u></b>		
11400 Second Deputy	11200 Chief Deputy	3,300.00	3,300.00
<b><u>0002</u></b>	<b><u>Auditor:</u></b>		
11303 First Deputy - Tax	11302 First Deputy - Finance	12,640.26	12,640.26
11303 First Deputy - Tax	11403 Second Deputy - Finance	3,171.59	3,171.59
<b><u>0003</u></b>	<b><u>Treasurer:</u></b>		
32201 Contract Services - Tax Bills	47210 Equipment	2,299.00	2,299.00
<b><u>0203</u></b>	<b><u>Superior Court III:</u></b>		
11800 Overtime	11421 Clerk - Civil	1,198.65	1,198.65
23600 Office Supplies	11421 Clerk - Civil	1,000.00	1,000.00
32120 Postage	11421 Clerk - Civil	875.00	875.00
47210 Equipment	11421 Clerk - Civil	394.80	394.80
47240 Law Books	11421 Clerk - Civil	325.00	325.00
<b><u>1114</u></b>	<b><u>LIT – SPECIAL PURPOSE FUND:</u></b>		
<b><u>9603</u></b>	<b><u>Kinsey:</u></b>		
11713 Youth Manager	11918 Part-Time Shift Supervisor	20,000.00	20,000.00
11713 Youth Manager	11917 Shift Supervisor	1,000.00	1,000.00
11713 Youth Manager	11807 Nurse Supervisor	71.00	71.00
11713 Youth Manager	11808 Nurse	35.00	35.00
11713 Youth Manager	11122 Maintenance Tech I	400.00	400.00
<b><u>9605</u></b>	<b><u>Kinsey Secure Detention:</u></b>		
11713 Youth Manager	11136 Shift Supervisor	1,000.00	1,000.00

11713	Youth Manager	11153	Secure Program Director	500.00	500.00
11713	Youth Manager	11352	Caseworker	700.00	700.00
11713	Youth Manager	11122	Maintenance Tech I	500.00	500.00

**1170 LIT – PUBLIC SAFETY FUND:**

12300	Dispatcher	12304	Part-Time Dispatcher	5,000.00	5,000.00
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**1188 REASSESSMNET FUND:**

11305	First Deputy	15220	PERF	800.00	800.00
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**County General Fund 1000, Clerk Location 0001 – Clerk Debbie Stewart:**

Howard County Clerk Debbie Stewart requested a transfer to cover the payout of the Clerk’s Chief Deputy’s comp time. Ms. Stewart stated after the first of the year, there will be no reason for the Clerk’s Office to have any comp time approved.

**County General Fund 1000, Auditor Location 0002 – Auditor Jessica Secrease:**

Howard County Auditor Jessica Secrease requested transfers to cover a position change and the payout of comp time and vacation time from people leaving the Auditor’s Office.

**County General Fund 1000, Treasurer Location 0003 – Treasurer Christie Branch:**

Howard County Treasurer Christie Branch requested a transfer to cover the cost of purchasing a new copier.

**County General Fund 1000, Superior Court III Location 0203 – Judge Douglas Tate:**

In the absence of Howard County Superior Court III Judge Douglas Tate, Council President Jamie Bolser requested a transfer to cover hiring of the new Court Reporter.

**LIT – Special Purpose Fund 1114, Kinsey Location 9603 – Kinsey Youth Center Director Jeff Lipinski:**

Kinsey Youth Center Director Jeff Lipinski requested transfers to cover positions due to staffing issues at the Kinsey Youth Center. Some of the transfers are just for cleanup for 2021 year-end.

**LIT – Special Purpose Fund 1114, Kinsey Secure Detention Location 9605 – Kinsey Youth Center Director Jeff Lipinski:**

Kinsey Youth Center Director Jeff Lipinski requested transfers to cover positions due to staffing issues at the Kinsey Youth Center. Some of the transfers are just for cleanup for 2021 year-end.

**LIT – Public Safety Fund 1170 – Sheriff Jerry Asher:**

Sheriff Jerry Asher requested a transfer to cover a full-time dispatcher retuning from leave as only a part-time dispatcher.

**Reassessment Fund 1188 – Assessor Mindy Heady:**

In the absence of Howard County Assessor Mindy Heady, Council President Bolser requested the transfer to cover PERF for the recently hired transitional employee.

Councilwoman Fatum made a motion to approve Resolution No. 2021-HCCR-16 – Transfers as read. Councilman Maple seconded the motion, and the motion carried.

**IN THE MATTER OF SALARY ORDINANCE. NO. 2021-HCCO-46 SALARY ORDINANCE AMENDMENTS:**

Auditor Jessica Secrease read Ordinance No. 2021-HCCO-46 – Salary Ordinance Amendments one time, and the ordinance was acted upon as follows:

Salary Amendments		Requested	Approved
<b><u>1000</u></b>	<b><u>COUNTY GENERAL FUND:</u></b>		
<b><u>0001</u></b>	<b><u>Clerk:</u></b>		
11400	Second Deputy	(3,300.00)	(3,300.00)
11200	Chief Deputy	3,300.00	3,300.00
<b><u>0002</u></b>	<b><u>Auditor:</u></b>		
11303	First Deputy - Tax	(12,640.26)	(12,640.26)
11302	First Deputy - Finance	12,640.26	12,640.26
11303	First Deputy - Tax	(3,171.59)	(3,171.59)

11403	Second Deputy - Finance	3,171.59	3,171.59
<b><u>0203</u></b>	<b><u>Superior Court III</u></b>		
11800	Overtime	(1,198.65)	(1,198.65)
11421	Clerk - Civil	1,198.65	1,198.65
<b><u>1114</u></b>	<b><u>LIT-SPECIAL PURPOSE FUND:</u></b>		
<b><u>9603</u></b>	<b><u>Kinsey:</u></b>		
11713	Youth Manager	(20,000.00)	(20,000.00)
11918	Part-Time Shift Supervisor	20,000.00	20,000.00
11713	Youth Manager	(1,000.00)	(1,000.00)
11917	Shift Supervisor	1,000.00	1,000.00
11713	Youth Manager	(71.00)	(71.00)
11807	Nurse Supervisor	71.00	71.00
11713	Youth Manager	(35.00)	(35.00)
11808	Nurse	35.00	35.00
11713	Youth Manager	(400.00)	(400.00)
11122	Maintenance Tech I	400.00	400.00
<b><u>9605</u></b>	<b><u>Kinsey Secure Detention:</u></b>		
11713	Youth Manager	(1,000.00)	(1,000.00)
11136	Shift Supervisor	1,000.00	1,000.00
11713	Youth Manager	(500.00)	(500.00)
11353	Secure Program Director	500.00	500.00
11136	Youth Manager	(700.00)	(700.00)
11352	Caseworker	700.00	700.00
11713	Youth Manager	(500.00)	(500.00)
11122	Maintenance Tech I	500.00	500.00
<b><u>1170</u></b>	<b><u>LIT – PUBLIC SAFETY FUND:</u></b>		
12300	Dispatcher	(5,000.00)	(5,000.00)
12304	Part-Time Dispatcher	5,000.00	5,000.00
<b><u>1188</u></b>	<b><u>REASSESSMENT FUND:</u></b>		
11305	First Deputy	(800.00)	(800.00)
15220	PERF	800.00	800.00

Councilman Alexander made a motion to approve Ordinance No. 2021-HCCO-50 – Salary Ordinance Amendments as read; Councilwoman Fatum seconded the motion, and the motion carried.

#### **IN THE MATTER OF OLD BUSINESS:**

##### ***Update on the READI Grant:***

Commissioner Wyman stated on Tuesday December 14, 2021, the counties will be notified as to if they will receive a portion of the READI Grant.

##### ***Update on the Industrial Park Development:***

Commissioner Wyman gave an update on the Industrial Park Development land project purchase. The purchase of the land was for approximately 160 acres for the Industrial Park Development shared between City of Kokomo Government, Howard County Government, and the Greater Kokomo Economic Development Alliance. In order to achieve the purchase of the land, Howard County Government will be using \$500,000.00 out of the LIT – Economic Development Fund for the purchase of the land project. Commissioner Wyman stated that there will need to be a Special County Council Meeting held on December 21, 2021, at 4:00 p.m. in order to get the approval for the additional appropriation from the LIT – Economic Development Fund in the amount of \$500,000.00.

#### **IN THE MATTER OF NEW BUSINESS:**

##### ***Resolution No. 2021-HCCR-17 – Authorizing Temporary Emergency Transfer of Funds:***

Howard County Auditor Jessica Secrease read Resolution No. 2021-HCCR-17 – Authorizing Temporary Emergency Transfer of Funds. Councilwoman Lake made a motion to approve Resolution No. 2021-HCCR-17 – Authorizing Temporary Emergency Transfer of Depleted Funds as read. Councilwoman Fatum seconded the motion, and the motion carried.

***Amendment to the Sixth Amendment to the Howard County Police Retirement Plan:***

Sheriff Asher submitted an amendment to the Sixth Amendment to the Howard County Police Retirement Plan. This will allow the deputies to drop their contributions from 6% to 3%. Mr. Stan Brown stated that contributions from the deputies in 2022-2023 will be 3% if the fund stays above 90%; thereafter, the deputies will only have to make the 3% contributions. However, if it drops below 90% but stays above 85%, the rate of contributions would be 4%. If it is between 80% and 84.99%, then it goes up to 5%. If the status falls below 80%, then it goes back up to 6%. Mr. Brown stated that this plan allows the rate of contribution to never fall below the 3%. Councilwoman Fatum made a motion to approve the Sixth Amendment of the Howard County Police Retirement Plan as presented. Councilwoman Lake seconded the motion, and the motion carried.

**OTHER COUNCIL BUSINESS:**

***Adoption of an Ordinance Establishing Certain Copy/Duplication/ Certification Fees to Be Imposed:***

Sheriff Asher submitted an ordinance for adoption which will be finalized at the Special Council Meeting to be held on December 21, 2021. The ordinance is for Establishing Certain Copy/Duplication/Certification Fees to Be Imposed by the Howard County Sheriff's Department. Councilman Alexander made a motion to approve an adoption of the ordinance which will be finalized at a later date to Establishing Certain Copy/Duplication/ Certification Fees to be Imposed by the Howard County Sheriff's Department as read. Councilwoman Fatum seconded the motion, and the motion carried.

***Howard County Clerk's Office:***

Howard County Clerk Debbie Stewart stated that she received a corrected Form 1 from the Auditor's Office regarding the stipends in the amount of \$10,000.00 that was approved at 2022 budget adoption for her staff. Ms. Stewart also stated that there was an error on the amount of the Clerk's Office's postage account. It was approved for \$5,000.00, and it should have been \$55,000.00. The corrected Form 1 allows for both additional appropriation requests to be presented at the first meeting held in January of 2022.

***There being no further business to come before the Council at this time,  
the meeting was adjourned at 5:20 p.m. on a motion made by Councilwoman Lake.  
Councilwoman Fatum seconded the motion, and the motion carried.***

**HOWARD COUNTY COUNCIL:**

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JAMIE BOLSER, PRESIDENT

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JAMES T. PAPACEK, VICE PRESIDENT

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BRYAN ALEXANDER, COUNCILMAN

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LESLIE G. FATUM, COUNCILWOMAN

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JOHN J. ROBERTS, COUNCILMAN

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MARTHA J. LAKE, COUNCILWOMAN

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DARYL MAPLE, COUNCILMAN

**ATTEST:**

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JESSICA SECREASE, AUDITOR

Howard County Council Meeting: December 10, 2021